



All members of the Company
All Directors of the Company
Auditors of the Company – Auditor General

NOTICE OF THE ELEVENTH (11TH) ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Eleventh (11th) Annual General Meeting of Murang'a South Water and Sanitation Company Limited will be held at **Golden Palm Breeze Hotel, Kenol, Murang'a** on **Thursday, 27th June, 2024** at **11.00 a.m.** to transact the following business:-

AGENDA

1. CONSTITUTION OF THE MEETING

The Company Secretary to read the notice convening the meeting after determining if there was the requisite quorum

2. CHAIRMAN'S REPORT

To receive the Chairman's Report

3. MANAGING DIRECTOR'S REPORT

To receive the Managing Director's Report

4. ADOPTION OF THE CHAIRMAN'S AND MANAGING DIRECTOR'S REPORTS

To adopt the Chairman's and the Managing Director's reports

5. REPORTS OF THE AUDITORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE, 2022

To receive and consider the Company's Audited Financial Statements for the year ended 30th June, 2022, together with the Chairman's, Directors' and Auditors' Reports therein.

6. APPOINTMENT AND REMUNERATION OF AUDITORS

To note that the Auditor General shall continue in office as Auditors of the Company and to authorize the Directors to fix their remuneration in accordance with the provisions of Section 724 (1) of the Companies Act, 2015

7. RETIREMENT/ELECTION OF DIRECTORS

a) To note the retirement of the following directors;

- i. Director Mathew Chege Kimani representing Registered Farmers Organizations
 - ii. Director Pauline Wanjiru Ngigi representing Women Organizations
 - iii. Director John Kahi Kiiru representing Education Institutions
 - iv. Director Rose Wambui Kinuthia representing Professional Organizations
 - v. Director Lawrence Munga Njoroje representing Business Community
- b) To receive and adopt the report of the Selection Committee
 - c) To elect directors to fill the five (5) advertised vacancies in the Board

8. REMUNERATION OF DIRECTORS

To authorise the Board to fix the remuneration of Directors subject to complying with the benchmarks and guidelines in the Water Sector.

9. ANY OTHER BUSINESS

To transact any other business of the Annual General Meeting for which written notice has been received by the Company Secretary at least 48 hours before the Annual General Meeting in accordance with the Companies Act, 2015.

BY ORDER OF THE BOARD



FCS Richard K. Gikuhi MBA, MKIM, HSC

Company Secretary

Murang'a South Water and Sanitation Company Limited,
Company Offices, Kandara Township, Murang'a South,
P. O. Box 87 – 01034,
KANDARA

Date: 3rd June 2024

cc

1. The County Secretary, County Government of Murang'a
2. The Chief Executive Officer – Water Services Regulatory Board
3. The Chief Executive Officer – Athi Water Works Development Agency
4. The Chief Executive Officer – Tana Water Works Development Agency
5. Managing Director – Murang'a South Water and Sanitation Company

Notes:

1. A member entitled to attend and vote at the meeting and who is unable to attend is entitled to appoint a proxy to attend and vote on his behalf. A proxy need not be a member of the company. To be valid, the proxy form must be duly completed and signed by the member and must be received by the Company Secretary at the registered office of the company, Kandara Township – not later than 48 hours before the meeting or any adjournment thereof. If the appointer is a corporation or a government office, the

instrument appointing the proxy shall be given under its common seal or under the hand of an officer or duly authorized attorney of such corporation or government office.

2. Any member may, by notice duly signed by him or her and delivered to the Company Secretary at the registered office not less than 48 hours before the time appointed for the Annual General Meeting, give notice of his intention to propose any motion relevant to the functions of the company for discussion at the AGM.



FORM OF PROXY

**The Company Secretary,
Murang'a South Water & Sanitation Company Ltd.
P.O. Box 87 - 01034,
KANDARA**

I/We

being a member/members of Murang'a South Water and Sanitation Company Limited

hereby appoint

of (Address)

or failing him

of (Address)

and failing him the Chairman of the meeting to be my/our proxy, to vote for me/us and on my our behalf at the Annual General Meeting of the Company to be held on **Thursday, 27th June, 2024** and at any adjournment thereof.

As witness my/our hand/hands this day of2024

Signed